

Minutes of the Meeting of St. James P.C.C.

Monday 27th February 2012

Present: Rev George Howard, Rev Johan Allen, Joan Botterill, Rev Dave Britton, Carol Burt, Nick Burt, Rev Sue Clarke, Catalina Contreras, Judy Douglas, Liz Gibbons, Chris Hart, Chris Howard, Dave Ingram, Laura Knight, Steve Linton, Pauline Pepperill, Richard Reddie, Stephanie Sulaiman, Paula Thomas, Julie White, Glynis Wilkinson, Simon James-Morse.

Apologies: John Farebrother, Anthony Herbert, Alan Hollamby, Emma Simmonds.

1. **Welcome:** George welcomed everyone to the meeting and opened in prayer.

2. **Minutes of the Previous Meetings:**

The Minutes of the meeting on 7th November 2011 were considered and accepted unanimously.

The Minutes of the meeting on 12th January 2012 were considered and accepted unanimously.

3. **Matters Arising from the Minutes.**

1. **Hall Refurbishment Update.** Nick reported that the work in the kitchen had been completed and new storage cupboards had been installed. Work on the external lighting and signage was still outstanding.

All other Matters Arising were deferred until the next meeting.

4. **Finances 2011 and 2012.**

1. **Statutory Accounts to 31st December 2011.** Paula presented a draft set of the Accounts for the year to 31st December, subject to audit, highlighting the additional items in the Trustees Report as regards Public Benefit Statement and Reserves Policy. The results showed a deficit of £17,840 on ordinary activities.

Proposal: to approve the 2011 Statutory Accounts, subject to audit.

Proposed: Paula, Seconded by Nick, agreed unanimously

2. **Budget 2012.** George reminded the meeting that the 2012 Budget had been approved at the last meeting, but conditional that a credible plan was compiled covering Hall Lettings, Usage of 171 Mitcham Lane, Cost Effectiveness, Giving and Communicating the Vision. PCC members had since been allocated to sub-committees that focused on one of these areas.

Each sub-committee presented a summary of their recommendations and various points were clarified. The meeting then divided into small groups to further focus on two key action points per group, which were reported back to the meeting.

Action: it was agreed that, based on the recommendations presented, George would compile and circulate a credible plan that addressed the financial shortfall in the 2012 Budget.

5. **Approval of New Covenant.** George reported that the Furzedown Churches Covenant had been reworded. Johan, as St James' representative on the group that compiled the document, clarified and summarised the proposed text, noting that the terms now included an annual review and that the commitment towards cooperation was now more measurable and accountable. If agreed, the document would be signed by all the Furzedown Churches at the *First Sunday* service at St Albans on Sunday 4th March 2012.

Proposal: to accept the Furzedown Churches Covenant as presented.

Proposed: Johan, Seconded by Joan, agreed unanimously

6. **Any Other Business.**

1. **Communion Helpers.** The following names were presented as new communion helpers:

- Chris Hart
- Richard Reddie
- Dan Obene
- Judy Douglas
- Pauline Pepperill

Proposal: that the above names be recommended for approval by the Arch Deacon.

Proposed: Joan, Seconded by Dave Ingram, agreed unanimously

2. **Service on 18th March 2012.** George reported that the inauguration service for the new Furzedown Team Ministry would be at St James' on Sunday 18th March 2012 at 4:30pm. This service would include the licensing of the clergy to the new ministry, and be preceded with prayer walks to St Pauls and St Albans.

The meeting closed at 10:25 p.m.

Next PCC meeting: Monday 19th March 2012 at 8:00pm