

# Minutes of the Meeting of St. James P.C.C.

## Monday 7<sup>th</sup> July 2014

**Present:** Rev Rob Powell (Chair), Rev Johan Allen, Alan Burrows, Judy Douglas, Liz Gibbons, Antony Herbert, Alan Hollamby, Dave Ingram, Steve Linton, Richard Reddie, Myles Taylor, Paula Thomas, Glynis Wilkinson, Simon James-Morse.

**Apologies:** Joan Botterill, Carol Burt, John Farebrother, Norman Graham, Everlyne Nyambura, Lilian Reddie, Stephanie Sulaiman, Julie White

1. **Welcome:** Rob welcomed everyone to the meeting, led a short reflection based on Colossians 1:28-29, and the meeting began with prayer.

### 2. Minutes of the Previous Meetings:

The Minutes of the meeting on 12<sup>th</sup> May 2014 were considered, and, subject to a minor amendment to the date, were accepted unanimously and signed.

### 3. Matters Arising from the Minutes

1. **Appointment of Church Architect** (item 6). Rob reported that Bonnie Kitching had accepted the invitation to become the new church Architect, and arrangements were being made for the Quinquennial inspection later in the year.
2. **Corporate Prayer Initiative** (item 7). Rob reported that the Planning Group had met. Various church families had been contacted to determine whether they would attend the proposed prayer meetings. The general consensus from church families was that, if the prayer meetings were family-focused, they would *not* attend. However, if the prayer meetings were focused for adults only, then parents would attend. Families had commented that there were other family-focused events already in the church calendar. The meeting discussed this new development.

**Proposal: to accept the Planning Group's suggestion that the new Corporate Prayer meetings be initially focused towards adults, and be reviewed later.**

Proposed by the Chair, agreed unanimously.

### 4. Mission Action Plan (MAP)

Rob presented an updated '2020 Vision: Mission Action Plan' paper, that indicated the priority levels that had been discussed in small groups at the previous meeting (item 8). The meeting divided into small groups to discuss the next steps. Various suggestions were made, including:

- Starting with and further prioritising all the activities given a Level 1 importance.
- Determining a timescale element to all items, but especially to those with a Level 1 importance.
- Estimating the financial implications on all items, but especially to those with a Level 1 importance.

The suggestions were collected for further consideration and planning.

At this point, the meeting paused for prayer.

### 5. New CMS Mission Partner

Following the visit of David and Amy Roche, CMS missionaries to Lebanon, on Sunday 29<sup>th</sup> June 2014, the meeting discussed their suitability as CMS Mission Partners for the church.

**Proposal: to invite David and Amy Roche as CMS Mission Partners.**

Proposed by Liz, Seconded by Steve, agreed unanimously.

### 6. Children's and Families Worker

The meeting discussed the draft Job Description of the Children's and Families Worker post, compiled by the working group. Concern was expressed that the salary level was insufficient for the level of work that was required. It was noted that, whatever the salary level, the expense would need to be raised from either an external grant and/or through extra gifts and donations. However, funding could only be sought after the Job Description was agreed.

The meeting expressed their thanks to the working group for the work undertaken and for compiling the thorough Job Description.

The meeting **agreed** to consider the Job Description further, with the intension of approving the document at the next PCC meeting in October 2014.

## **7. Legacy Policy**

Rob reported that the Church of England recommends that all PCC's have a Legacy Policy, and presented a policy document based on the Church of England template. The meeting noted that the Legacy Policy was a statement of intent, but that a separate leaflet would be produced to be given to potential donors. The meeting was asked to consider the policy document and provide any comments to Rob in time for approving the document at the next PCC meeting in October 2014.

## **8. Finance Report**

Paula presented the Management Accounts to 31<sup>st</sup> May 2014, showing a *deficit* for the period of £6,709. Although a budget deficit of £8,497 had been forecast, the results showed a favourable variance of £1,788. This had mainly been due to higher than expected donations and lower than expected expenditure.

## **9. Any Other Business**

There was no further business.

## **10. Date of Next Meeting**

- **Monday 6<sup>th</sup> October 2014**
- **Monday 8<sup>th</sup> December 2014**
- **Monday 26<sup>th</sup> January 2015**

The meeting closed with prayer, led by Johan, at 9:35pm.

Next PCC meeting: Monday 6<sup>th</sup> October 2014 at 8:00pm in the Centre