

Minutes of the Meeting of St. James P.C.C.

Monday 16th March 2020

Present: Rob Powell, Johan Allen, Femi Nzegwu, Nick Burt, Liz Gibbons, Glynis Wilkinson, Stepheney Sulaiman, Adam Seymour-Davies, John Farebrother, Noah Reddie, Yvonne Mason, Millie Miller, Steve Linton, Alan Burrows.

1. **Welcome:** Rob welcomed everyone to the meeting and opened the meeting with a prayer.
2. **Apologies:** Susan Ribeiro, Frances Christian, Grace Museve, Lisa Burrows, Peter Neill, Kat Streisow
3. **Minutes of the Previous Meeting:**

Nick & Adam proposed to approve the minutes of the meeting from Monday 20th January 2020 and they were approved unanimously.

4. **Matters Arising from the Minutes:**

a) **Contactless Facilities (Item 4b)**

Rob & Adam were due to have a discussion about installing contactless facilities and will report back at the next PCC meeting and work out whether it would be cost effective to run.

b) **Fabric & Buildings (Item 6)**

AV screens have now been completed and seem to be working well, we are well underway with almost reaching our paperless Sundays aspiration. To be kept under review when we return back to normal.

c) **Fire Safety (Item 6b)**

After months of negotiation with a company to install the fire doors and kitchen hatch, we have given up on them due to lack of response. Olivia is seeking new quotations. Nick suggested to investigate a scaffolder to put up temporary fire exit steps for the hall and Olivia will seek quotes to either rent or purchase the scaffolding.

d) **Building for the Kingdom**

We have signed the contract with JBKS and work has commenced on the feasibility study. An initial meeting with the two architects and the working group has taken place to explore our aims for the building over the next 30 years. The key aspect for a project like this would be to have faith whilst going through this process. A survey of the whole site has been conducted and we are awaiting the results.

5. **Finance Report:**

a) **Management Accounts:**

Alan presented the latest management accounts.

b) **End of Year Accounts**

Alan presented the end of year accounts for 2019 which have been independently examined. The accounts were approved unanimously and will be presented for adoption at the APCM.

6. **APCM**

Rob reported that he plans to spotlight The Well, FYC & Friendship Circle in this year's APCM. In terms of elections we need 2 Wardens, 4 Deanery Synod Representatives and up to 6 members for the PCC. Nick stressed the importance of voting for the Deanery Synod Reps as they will in turn elect the diocesan reps for General Synod.

7. **Safeguarding Update**

There were no safeguarding issues or concerns to report.

8. **Any Other Business**

No-one had anything to raise.

11. **Future Dates:** APCM Sunday 26th April, 10:30am